

**Town of Bridgewater**  
**Town Council**  
**2016 Orders Voted**

**Directory of Documents**

**Town Council Orders**

*(Click on Order Number/Name to View Document)*

<i>Order Number</i>	<i>Order Title</i>	<i>Date Adopted</i>
<i>O-2016-002</i>	VFW Post 2125 Lease	February 23, 2016
<i>O-2016-003</i>	Presidential Primary Warrant	February 23, 2016
<i>O-2016-004</i>	Affix Salary - Town Clerk	April 5, 2016
<i>O-2016-005</i>	Acceptance of Calthrop Property	April 5, 2016
<i>O-2016-006</i>	Acceptance of a Gift - Senior Center (Trustees of the Home for Aged Men)	April 5, 2016
<i>O-2016-008</i>	Olde Scotland Links Golf Course Lease	April 5, 2016
<i>O-2016-009</i>	Acceptance of a Gift - BSU for Music Alley	May 24, 2016
<i>O-2016-010</i>	FY17 Annual Town Budget	May 24, 2016
<i>O-2016-011</i>	FY17 Sewer Enterprise Fund Budget	May 24, 2016
<i>O-2016-012</i>	FY17 Water Enterprise Fund Budget	May 24, 2016
<i>O-2016-013</i>	FY17 Transfer Station Enterprise Fund Budget	May 24, 2016
<i>O-2016-014</i>	FY17 OSLGC Enterprise Fund Budget	May 24, 2016
<i>O-2016-015</i>	Authorization of Revolving Funds	May 24, 2016
<i>O-2016-016</i>	Acceptance of a Grant - DOER Green Communities	August 9, 2016
<i>O-2016-017</i>	Ratification of Contract - United Steelworkers	August 9, 2016
<i>O-2016-018</i>	Acceptance of a Gift - Bridgewater State University	September 20, 2016
<i>O-2016-019</i>	Ratification of Contract - Fire Fighters	September 20, 2016
<i>O-2016-020</i>	Stetson Street Speed Limit	September 20, 2016
<i>O-2016-021</i>	Granting of an Easement - Legion Field	November 4, 2016
<i>O-2016-022</i>	Review Existing Plans, Reports and Initiatives Relating to Community & Economic Development	November 4, 2016
<i>O-2016-023</i>	Acceptance of a Grant - Early Voting Weekend Grant	December 6, 2016

**Town of Bridgewater**  
**Town Council**  
**2016 Orders Voted**

<i>O-2016-024</i>	Adoption of a Street Closure Policy	November 1, 2016
<i>O-2016-025</i>	Declaring the Golf Clubhouse Available for Lease	November 1, 2016
<i>O-2016-026</i>	Adoption of a Residential Factor	December 6, 2016
<i>O-2016-028</i>	Remote Participation Policy	December 6, 2016
<i>O-2016-030</i>	Granting of an Easement -Off Curve Street	December 20, 2017



## Bridgewater Town Council

In Town Council, Tuesday, February 23, 2016

Council Order: #O-2016-002

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Introduced By:	Town Manager
Date Introduced	February 2, 2016
First Reading:	February 2, 2016
Second Reading:	February 23, 2016
Amendments Adopted:	None
Date Adopted:	February 23, 2016
Date Effective:	March 25, 2016

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### Order #O-2016-002

#### **AN ORDER APPROVING A LONG-TERM LEASE**

WHEREAS, the Town is a home rule municipality with all powers granted by the Commonwealth Massachusetts;

WHEREAS, the Acts of 2015 House Bill no. 3360 of the Commonwealth Massachusetts states:

*“Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same as follows:*

*SECTION 1. Notwithstanding section 3 of chapter 40 of the General Laws, the city known as the town of Bridgewater, acting by and through its town council, may lease the property at 40 Orange street, which is the site of the former Prattown School, to the Bridgewater Veterans of Foreign Wars Post 2125, Inc. The term of the lease shall be for not more than 20 years and any other terms and conditions of such lease shall be approved by a vote of the town council and such terms and conditions shall be subject to section 2.*

*SECTION 2. Subsections (a), (b) and (g) of section 16 of chapter 30B of the General Laws shall apply to the lease authorized in section 1. The parcel described in section 1 shall not be assigned to another or sublet by a lessee without the prior written approval of the town council. Any further disposition of the parcel, other than that authorized by this act, shall be subject to chapter 30B of the General Laws, section 3 of chapter 40 of the General Laws and any other applicable General Law.*

*SECTION 3. This act shall take effect upon its passage. ~ Approved, September 3, 2015.”;*

WHEREAS, the Town Council hereby finds and determines that the procedures for approval of a long-term lease agreements are a matter of purely local concern;

WHEREAS, the Town has carefully reviewed the options and requirements.

WHEREAS, The Town Manager is authorized to execute and deliver on behalf of the Town the Agreement and all other documents necessary to implement the Agreement set forth, and is further authorized to negotiate and approve on behalf of the Town such revisions to these documents as

**ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.**

necessary or desirable for the protection of the Town, so long as the essential terms and conditions of the Agreement are not altered.;

WHEREAS, the Town is entering a long-term Municipal Lease Agreement ("Lease") dated the \_\_ day of February, 2016, with the Bridgewater Veterans of Foreign Wars Post 2125, Inc; and

NOW, THEREFORE, BE IT ORDERED THAT THE TOWN COUNCIL OF THE BRIDGEWATER, MASSACHUSETTS, APPROVED THE ATTACHED LEASE AS SUBMITTED.

*Committee Referrals and Dispositions:*

<b>Referral(s)</b>	<b>Disposition(s)</b>
<ul style="list-style-type: none"><li>• This measure was not referred to any committee.</li><li>• 14 days has elapsed per Section XVII of the Council's Rules &amp; Procedures, therefore this measure may be finally considered this evening.</li></ul>	

**In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, February 23, 2016, to approve the aforementioned Order by a Roll Call Vote (8-0) (1 Councilor vacancy).**

**A TRUE COPY ATTEST:**

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Ann M. Holmberg  
Town Council Clerk

**ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.**



## Bridgewater Town Council

In Town Council, Tuesday, February 23, 2016

Council Order: O-2016-003

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Introduced By:	President Kevin Perry and Vice President Aisha Losche (At the request of the Town Clerk)
Date Introduced	February 2, 2016
First Reading:	February 2, 2016
Second Reading:	February 23, 2016
Amendments Adopted:	None
Date Adopted:	February 23, 2016
Date Effective:	February 23, 2016

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### Order O-2016-003

#### **2016 PRESIDENTIAL PRIMARY WARRANT**

**ORDERED:** that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the attached Warrant for the 2016 Presidential Primary Election as recommended by the Town Clerk.

#### Explanation:

*It is required that the Town Council accepts and approves the attached Warrant for the Presidential Primary Election as a matter of record.*

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, February 23, 2016, to approve the aforementioned Order by a Roll Call Vote (8-0) (1 Councilor vacancy).

#### **A TRUE COPY ATTEST:**

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Ann M. Holmberg  
Town Council Clerk



## COMMONWEALTH OF MASSACHUSETTS

### WILLIAM FRANCIS GALVIN SECRETARY OF THE COMMONWEALTH WARRANT FOR PRESIDENTIAL PRIMARY

Plymouth County SS.

To either of the Constables of the Town of Bridgewater

#### GREETING:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in Primaries to vote at

Precincts 1,2,3,4,5,6 & 7  
Bridgewater Middle School, 166 Mt. Prospect Street

on **TUESDAY, THE FIRST DAY OF MARCH, 2016**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the Presidential Primary for the candidates of political parties for the following offices:

PRESIDENTIAL PREFERENCE . . . . . FOR THIS COMMONWEALTH  
STATE COMMITTEE MAN . . . . . FIRST PLYMOUTH & BRISTOL SENATORIAL DISTRICT  
STATE COMMITTEE WOMAN . . . . . FIRST PLYMOUTH & BRISTOL SENATORIAL DISTRICT  
WARD OR TOWN COMMITTEE . . . . . TOWN OF BRIDGEWATER

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this \_\_\_\_\_ day of \_\_\_\_\_, 2016.  
(month)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Town Council of BRIDGEWATER

Posting in seven precincts in the Town of Bridgewater  
(Indicate method of service of warrant.)

\_\_\_\_\_, 2016.  
Constable (month and day)

Warrant must be posted by **February 23, 2016**, (at least *seven days prior* to the **March 1, 2016**, Presidential Preference Primary).



## Bridgewater Town Council

In Town Council, Tuesday, April 5, 2016

Council Order: O-2016-004

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Introduced By:	Councilor Dennis Gallagher
Date Introduced	February 23, 2016
First Reading:	February 23, 2016
Second Reading:	April 5, 2016
Amendments Adopted:	April 5, 2016
Date Adopted:	April 5, 2016
Date Effective:	May 6, 2016

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### Order O-2016-004

#### **SALARY OF THE ELECTED TOWN CLERK**

WHEREAS, the Town Clerk of the Town of Bridgewater shall receive a salary in lieu of all fees and other compensation provided for in the Massachusetts General Laws, which salary shall be in an amount fixed by the Legislative body of the Town of Bridgewater.

WHEREAS, pursuant to Massachusetts General Laws Chapter 41 § 15 the duties of the Town Clerk are defined as:

*“record all votes passed at town meetings held during his term of office. He shall administer the oaths of office to all town officers who apply to him to be sworn, and shall make a record thereof and of the oaths of office taken before justices of the peace of which certificates are filed. He shall, immediately after every annual election of town officers, transmit to the state secretary, on blanks to be furnished by him, a complete list of all town officers elected and qualified and shall promptly report to the secretary any changes in such officers”.*

WHEREAS, the Town, to ensure business continuity and to make certain that the needs of the general public are met, employs two full-time staff to address and perform the day-to-day activities of the Office of the Town Clerk.

WHEREAS, it is intended that these provisions be in accord with all applicable Federal and State laws, rules and regulations, including the Fair Labor Standards Act and the Federal Minimum Wage, and should be applied and interpreted to produce a result harmonious therewith.

WHEREAS, it is intended that these provisions be in accord with the Employee Manual of the Town of Bridgewater and should be applied and interpreted to produce a result harmonious therewith. If there is an irreconcilable conflict between this Order and any other Order of the Town of Bridgewater, this Order shall govern.

WHEREAS, the Town of Bridgewater is an equal opportunity employer and does not discriminate on the basis of race, color, religion, sex, national origin, age, handicap, disability or otherwise in violation of any federal or state law.

BE IT ORDERED, that beginning in the fiscal year 2017, the salary of the Town Clerk shall be increased to \$52,000.00 annually. The Town Clerk is an elected position and eligible for membership with Plymouth County Retirement System (PCR) benefit and insurance benefits per employee policy manual. The Town Clerk shall be paid in accordance with the usual practices for other town employees.

FURTHER ORDERED, that the position of Town Clerk is exempt from the overtime provisions of the FLSA and shall not be entitled to overtime compensations in any form.

*Committee Referrals and Dispositions:*

<b>Referral(s)</b>	<b>Disposition(s)</b>
<ul style="list-style-type: none"><li>Budget &amp; Finance Committee</li><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>4/5/16: Vote 2-0 recommend approval with amendment.</li><li>3/23/16: Vote 5-1 to recommend approval with amendment for a salary of \$47,000 - \$52,000</li></ul>

**In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, April 5, 2016, to approve the aforementioned Order by a roll call vote (7-0) (1 Councilor vacancy, Councilor Norris absent).**

**A TRUE COPY ATTEST:**

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Ann M. Holmberg  
Town Council Clerk





## Bridgewater Town Council

In Town Council, Tuesday, April 5, 2016

Council Order: O-2016-005

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Introduced By:	Town Manager
Date Introduced:	March 8, 2016
First Reading:	March 8, 2016
Second Reading:	April 5, 2016
Amendments Adopted:	None
Date Adopted:	April 5, 2016
Date Effective:	May 6, 2016

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### Order O-2016-005

#### ACCEPTANCE OF GIFT

WHEREAS: Massachusetts General Laws, Chapter 40, §8C, states as follows:

*“Said (Conservation) commission may receive gifts, bequests or devises of personal property or interests in real property of the kinds mentioned below in the name of the city or town, subject to the approval of the city council in a city or of the selectmen in a town;” and*

WHEREAS: The Town of Bridgewater has been offered a fee interest in 69.35 acres of property owned by Child’s Bridge II (within a development also known as “Calthrop” and “Bridgewater Preserve”).

Now, therefore, in accordance with Chapter 40, §8C of the Massachusetts General Laws, the Town Council votes to take the following action:

**ORDERED that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to approve acceptance of the gift of 69.35 acres of property, upon the stipulation that the Conservation Commission permanently preserve the property as Open Space in accordance with stated purpose thereof.**

*Explanation:*

*Demco Farms LLC, as agent for the owner, has offered 69.35 acres of property to Bridgewater to be permanently preserved as Open Space. The Conservation Commission is the appropriate Town board to accept the gift. Pursuant to MGL, the Conservation Commission cannot accept the property without Council approval.*

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Budget &amp; Finance Committee</li><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>3/16/16: Vote 3-0 recommend approval</li><li>3/23/16: Vote unanimous approve.</li></ul>

**ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.**

**In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, April 5, 2016, to approve the aforementioned Order by a roll call vote (5-2) (1 Councilor vacancy, Councilor Norris absent, Councilors Colombotos and Gallagher in the dissent).**

**A TRUE COPY ATTEST:**

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Ann M. Holmberg  
Town Council Clerk

**ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.**



## Bridgewater Town Council

In Town Council, Tuesday, April 5, 2016

Council Order: O-2016-006

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Introduced By:	Town Manager
Date Introduced:	March 8, 2016
First Reading:	March 8, 2016
Second Reading:	April 5, 2016
Amendments Adopted:	April 5, 2016
Date Adopted:	April 5, 2016
Date Effective:	May 6, 2016

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### Order O-2016-006

#### ACCEPTANCE OF GIFT

WHEREAS: Massachusetts General Laws, Chapter 44, §53A 1/2, states as follows:

*“A city council, with the mayor’s approval if the charter so provides, or a board of selectmen or town council may, in its sole discretion and authority, accept gifts of tangible personal property on behalf of the city or town from the federal government, a charitable foundation, private corporation, individual, or from the commonwealth or any political subdivision thereof, and may, in its sole discretion and authority, use said gifts, without specific appropriation thereof, for the purpose of such a gift or, if no restrictions are attached to the gift, for such other purposes as it deems advisable;” and*

WHEREAS: The Town of Bridgewater has received the gift of a \$12,000.00 from Trustees of the Home for Aged Men in the City of Brockton.

Now, therefore, in accordance with Chapter 44, §53A ½ of the Massachusetts General Laws, the Town Council votes to take the following action:

**ORDERED that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the gift of \$12,000.00 from Trustees of the Home for Aged Men in the City of Brockton and to expend the gift of in accordance with stated purpose thereof.**

#### Explanation:

*Trustees of the Home for Aged Men in the City of Brockton donated monies to support the service delivery and activities of the Senior Center.*

#### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Budget &amp; Finance Committee</li><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>3/16/16: Vote 3-0 recommend approval</li><li>3/23/16: Vote unanimous approve with Town Manager amendment.</li></ul>

**ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.**

**In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, April 5, 2016, to approve the aforementioned Order by a roll call vote (7-0) (1 Councilor vacancy, Councilor Norris absent).**

**A TRUE COPY ATTEST:**

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Ann M. Holmberg  
Town Council Clerk

**ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.**



## Bridgewater Town Council

In Town Council, Tuesday, April 5, 2016

Council Order O-2016-008

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Introduced By:	Town Manager
Date Introduced:	March 8, 2016
First Reading:	March 8, 2016
Second Reading:	April 5, 2016
Amendments Adopted:	None
Date Adopted:	April 5, 2016
Date Effective:	May 6, 2016

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### Order: O-2016-008

#### **EQUIPMENT LEASE / PURCHASE FOR OLDE SCOTLAND LINKS**

WHEREAS, Town Manager has proposed a cost effective lease - purchase arrangement according to the useful life of the equipment to be purchased. With the Council's agreement, the Town Manager will enter into a forty eight month finance arrangement to procure said equipment, subject to approval as to form by the Town's legal counsel.

ORDERED, in accordance with Section 4-2 (15) of the Bridgewater Home Rule Charter, that the Town Council vote to authorize the Town Manager to enter into a four year financing agreement for the purchase of a Pro Force Debris Blower, GreensPro Greens Roller, Sand Pro, Multi Pro, Groundsmaster 3500 Sidewinder, and Lastec Articulators or comparable equipment.

FURTHER, The Council's affirmative vote permits the Town Manager and other officers, jointly and severally, to take any and all actions and to execute and deliver any and all agreements, documents and certificates which we may deem necessary or advisable in order to carry out, give effect to and comply with the terms the Agreement.

*Explanation: The Golf Course, as part of their operational budget, plans for the purchase of equipment to replace original failing equipment. This will be a budgeted expense and requires no additional funding for FY2016. The terms of the agreement are for 48 months and thus the financing requires the approval of the legislative body.*

#### *Committee Referrals and Dispositions:*

<b>Referral(s)</b>	<b>Disposition(s)</b>
<ul style="list-style-type: none"><li>• Budget &amp; Finance Committee</li><li>• \Finance Committee</li></ul>	<ul style="list-style-type: none"><li>• 4/5/16: Vote 2-0 recommend approval.</li><li>• 3/23/16: Vote unanimously to recommend approval.</li></ul>

**ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.**

**In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, April 5, 2016, to approve the aforementioned Order by a roll call vote (7-0) (1 Councilor vacancy, Councilor Norris absent).**

**A TRUE COPY ATTEST:**

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Ann M. Holmberg  
Town Council Clerk

**ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.**



## Bridgewater Town Council

In Town Council, Tuesday, May 24, 2016

Council Order: O-2016-009

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Introduced By:	Town Manager
Date Introduced:	April 26, 2016
First Reading:	April 26, 2016
Second Reading:	May 24, 2016
Amendments Adopted:	None
Date Adopted:	May 24, 2016
Date Effective:	June 24, 2016

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### Order O-2016-009

#### **ACCEPTANCE OF GIFT – BRIDGEWATER STATE UNIVERSITY FOR MUSIC ALLEY**

WHEREAS: Massachusetts General Laws, Chapter 44, §53A 1/2, states as follows:

*“A city council, with the mayor’s approval if the charter so provides, or a board of selectmen or town council may, in its sole discretion and authority, accept gifts of tangible personal property on behalf of the city or town from the federal government, a charitable foundation, private corporation, individual, or from the commonwealth or any political subdivision thereof, and may, in its sole discretion and authority, use said gifts, without specific appropriation thereof, for the purpose of such a gift or, if no restrictions are attached to the gift, for such other purposes as it deems advisable;” and*

WHEREAS: The Town of Bridgewater has received the gift of a \$5,000.00 from Bridgewater State University.

Now, therefore, in accordance with Chapter 44, §53A ½ of the Massachusetts General Laws, the Town Council votes to take the following action:

**ORDERED that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the gift of \$5,000.00 from Bridgewater State University to expend the gift of in accordance with stated purpose thereof.**

Explanation:

*Bridgewater State University has donated \$5,000.00 to help fund the summer music project – Music Alley. Acceptance of this gift will allow the town to expend the funds for their stated purpose.*

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Budget &amp; Finance Committee</li></ul>	<ul style="list-style-type: none"><li>5/9/16: Vote 2-0 to recommend approval.</li></ul>
<ul style="list-style-type: none"><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>5/16/16: Vote unanimous to approve.</li></ul>

**In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, May 24, 2016, to approve the aforementioned Order by a Roll Call vote (8-0) (Councilor Wright absent).**

**A TRUE COPY ATTEST:**

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Ann M. Holmberg  
Town Council Clerk

**ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**



## Bridgewater Town Council

In Town Council, Tuesday, May 24, 2016

Council Order: O-2016-010

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Introduced By:	Town Manager
Date Introduced:	April 26, 2016
First Reading:	April 26, 2016
Second Reading/Public Hearing:	May 24, 2016
Third Reading:	None
Fourth Reading:	None
Amendments Adopted:	May 24, 2016
Date Adopted:	May 24, 2016
Date Effective:	July 1, 2016

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### Order #O-2016-010

#### FY17 ANNUAL TOWN BUDGET

**ORDERED** that to provide for the payment of certain current year expenses of the Town for the fiscal year ending June 30, 2017, the Town raise and appropriate and vote into a tax to be assessed according to law and/or appropriate and transfer from Ambulance Receipts the amount of \$1,150,000, from Title V the amount of \$147,262.47, and from indirect expenses from Enterprise Funds the amount of \$366,176, and funds already appropriated for other purposes and/or borrow pursuant to law or otherwise a sum of money for the operation and current expenses of the Town for the ensuing year and further that such appropriation in the sum of \$50,587,226.13 be for personal services, general expenses, principal and interest on maturing debt, and all other charges for various departments, for the ensuing fiscal year, all of the foregoing to be apportioned and segregated for several specific purposes, designated and that the same be expended for such purposes, each function being considered a separate appropriation as shown below:

Account			
111	5100s	Town Council	28,204.80
	Other	Town Council	10,000.00
		<b>Total</b>	<b>38,204.80</b>
123	5100s	Town Manager	257,451.57
	Other	Town Manager	302,004.00
		<b>Total</b>	<b>559,455.57</b>
131	5100s	Finance Committee	2,000.00
	Other	Finance Committee	900.00
		<b>Total</b>	<b>2,900.00</b>



132	Other	Reserve Fund Total	<b>60,000.00</b>
135	5100s	Finance Dept - Town Accountant	270,094.17
	Other	Finance Dept - Town Accountant	33,550.00
		<b>Total</b>	<b>303,644.17</b>
141	5100s	Finance Dept - Assessors	123,006.21
	Other	Finance Dept - Assessors	84,840.00
		<b>Total</b>	<b>207,846.21</b>
145	5100s	Finance Dept - Treasurer/Collector	242,976.53
	Other	Finance Dept - Treasurer/Collector	59,547.00
		<b>Total</b>	<b>302,523.53</b>
151	5100s	Law	63,998.54
	Other	Law	10,000.00
		<b>Total</b>	<b>73,998.54</b>
155	5100s	MIS Computer	72,806.97
	Other	MIS Computer	234,531.00
		<b>Total</b>	<b>307,337.97</b>
161	5100s	Town Clerk	155,743.56
	Other	Town Clerk	41,641.00
		<b>Total</b>	<b>197,384.56</b>
166	5100s	Parking Clerk	15,375.00
	Other	Parking Clerk	750.00
		<b>Total</b>	<b>16,125.00</b>
171	5100s	Conservation	73,064.76
	Other	Conservation	500.00
		<b>Total</b>	<b>73,564.76</b>
175	5100s	Planning Community Development	139,795.79
	Other	Planning Community Development	3,500.00
		<b>Total</b>	<b>143,295.79</b>

176	5100s	Zoning Appeals	6,773.48
	Other	Zoning Appeals	150.00
		<b>Total</b>	<b>6,923.48</b>
192	5100s	Town Buildings	0
	Other	Town Buildings	186,000.00
		<b>Total</b>	<b>186,000.00</b>
210	5100s	Police	4,463,966.47
	Other	Police	161,889.00
		<b>Total</b>	<b>4,625,155.47</b>
220	5100s	Fire	4,340,493.45
	Other	Fire	290,250.00
		<b>Total</b>	<b>4,630,743.45</b>
240	5100s	Inspectional Services	368,821.35
	Other	Inspectional Services	53,325.00
		<b>Total</b>	<b>422,146.35</b>
292	5100s	Animal Control	27,671.92
	Other	Animal Control	1,000.00
		<b>Total</b>	<b>28,671.92</b>
306	5601	BRISTOL AGRICULT TUITION	94,300.00
	5601	BR REG DIST TUITION	25,776,321.40
	5601	B/R EXCLUDED DEBT SERVICE	1,972,827.04
	5601	BRISTOL PLYMOUTH TUITION	1,234,896.00
	5601	NORFOLK COUNTY AGR TUITION	110,745.00
		<b>Total</b>	<b>29,189,089.44</b>
420	5100s	Highway	622,770.93
	Other	Highway	285,375.00
		<b>Total</b>	<b>908,145.93</b>
421	5100s	Snow and Ice	40,000
	Other	Snow and Ice	41,100
		<b>Total</b>	<b>81,100.00</b>
424	5200s	Street Lights - Electricity	175,818.00
		<b>Total</b>	<b>175,818.00</b>
510	5100s	Health Department	121,276.27

	Other	Health Department	20,510.00
		<b>Total</b>	<b>141,786.27</b>
541	5100s	Council on Aging	140,491.09
	Other	Council on Aging	2,375.00
		<b>Total</b>	<b>142,866.09</b>
543	5100s	Veterans Services	26,617.84
	Other	Veterans Services	143,988.57
		<b>Total</b>	<b>170,606.41</b>
610	5100s	Library	422,503.69
	Other	Library	121,800.00
		<b>Total</b>	<b>544,303.69</b>
630	5100s	Recreation	79,373.93
		<b>Total</b>	<b>79,373.93</b>
702-752	5915	Long and Short Term Debt Total	<b>1,061,909.89</b>
820	5600s	State/County Assessments Total*	<b>354,518.00</b>
830	5621	County Assessment Total*	<b>52,054.00</b>
910	5740s	Blanket Insurance Total	<b>300,912.78</b>
911	5170s	Retirement Total	<b>2,807,937.29</b>
914		Health Life FICA Total	<b>2,637,054.85</b>
915	5742	Police Fire Medical Total	<b>8,400.00</b>
950	548002	Gas and Oil Total	<b>152,000.00</b>
	596120	Transfer to Stabilization Total	<b>0</b>
		Less Assessments Not Voted	<b>(406,572)</b>
		<b>Total FY16 General Fund Budget</b>	<b>50,587,226.13</b>

*Committee Referrals and Dispositions:*

<b>Referral(s)</b>	<b>Disposition(s)</b>
<ul style="list-style-type: none"><li>• Budget &amp; Finance Committee</li><li>• Finance Commission</li></ul>	<ul style="list-style-type: none"><li>• Met 5/23/16: will provide disposition to full council 5/24/16</li><li>• 5/23/16: Vote 5-0 recommend passage to Council as amended.</li></ul>

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, May 24, 2016, to approve the aforementioned Order by a Roll Call vote (8-0) (Councilor Wright Absent).

A TRUE COPY ATTEST:

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Ann M. Holmberg  
Town Council Clerk



## Bridgewater Town Council

In Town Council, Tuesday, May 24, 2016

Council Order: O-2016-011

---

Introduced By:	Town Manager
Date Introduced:	April 26, 2016
First Reading:	April 26, 2016
Second Reading/Public Hearing:	May 24, 2016
Third Reading:	None
Fourth Reading:	None
Amendments Adopted:	None
Date Adopted:	May 24, 2016
Date Effective:	July 1, 2016

---

### Order #O-2016-011

#### FY17 SEWER ENTERPRISE FUND BUDGET

**ORDERED** to see if the Town will vote to appropriate \$1,680,033.20 from Sewer Enterprise receipts to defray Sewer direct costs and that \$85,492 as appropriated under Order #O-2016-010 be used for Sewer indirect costs, all to fund the totals costs of operations of the Sewer Enterprise as follows:

Personal Services	\$	480,604.00
Other Expenses	\$	924,297.20
Debt Service	\$	275,132.00
<b>Appropriated for Direct Costs</b>	<b>\$</b>	<b>1,680,033.20</b>
Indirect Costs - Charged to Enterprise Fund from General Fund	\$	85,492.00
<b>Total Cost - Sewer Fund</b>	<b>\$</b>	<b>1,765,525.20</b>

#### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Budget &amp; Finance Committee</li><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>5/23/16: Vote 2-0 recommend approval.</li><li>5/23/16: Vote 5-0 recommend approval</li></ul>

**In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, May 24, 2016, to approve the aforementioned Order by a Roll Call vote (8-0) (Councilor Wright Absent).**

**A TRUE COPY ATTEST:**

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Ann M. Holmberg  
Town Council Clerk

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**ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.**



## Bridgewater Town Council

In Town Council, Tuesday May 24, 2016

Council Order: O-2016-012

---

Introduced By:	Town Manager
Date Introduced:	April 26, 2016
First Reading:	April 26, 2016
Second Reading/Public Hearing:	May 24, 2016
Third Reading:	None
Fourth Reading:	None
Amendments Adopted:	None
Date Adopted:	May 24, 2016
Date Effective:	July 1, 2016

---

### Order O-2016-012

#### **FY17 WATER ENTERPRISE FUND BUDGET**

**ORDERED** to see if the Town will vote to appropriate \$3,036,081.21 from Water Enterprise receipts to defray Water direct costs and that \$116,617.00 as appropriated under Order #O-2016-010 be used for water indirect costs, all to fund the totals costs of operations of the Water Enterprise as follows:

Personal Services	660,293.00
Other Expenses	1,709,569.24
Debt Service	666,218.97
	<b>3,036,081.21</b>
<b>Appropriated for Direct Costs</b>	
Indirect Costs - Charged to Enterprise Fund from General Fund	<b>116,617.00</b>
<b>Total Cost - Water</b>	<b>3,152,698.21</b>

#### *Committee Referrals and Dispositions:*

<b>Referral(s)</b>	<b>Disposition(s)</b>
<ul style="list-style-type: none"><li>Budget &amp; Finance Committee</li><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>5/24/16: Vote 2-0 recommend approval</li><li>5/24/16: Vote 5-0 recommend approval</li></ul>

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, May 24, 2016, to approve the aforementioned Order by a Roll Call vote (8-0) (Councilor Wright Absent).

**A TRUE COPY ATTEST:**

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Ann M. Holmberg  
Town Council Clerk



## Bridgewater Town Council

In Town Council, Tuesday, May 24, 2016

Council Order: O-2016-013

---

Introduced By:	Town Manager
Date Introduced:	April 26, 2016
First Reading:	April 26, 2016
Second Reading/Public Hearing:	May 24, 2016
Third Reading:	None
Fourth Reading:	None
Amendments Adopted:	May 24, 2016
Date Adopted:	May 24, 2016
Date Effective:	July 1, 2016

---

### Order #O-2016-013

#### **FY17 TRANSFER STATION ENTERPRISE FUND BUDGET**

**ORDERED** to see if the Town will vote to appropriate \$294,853.80 from Transfer Station Enterprise receipts to defray Transfer Station direct costs and that \$40,252.00 as appropriated under Order #O-2016-010 be used for Transfer Station indirect costs, all to fund the totals costs of operations of the Transfer Station Enterprise as follows:

Personal Services	\$	70,000.00
Other Expenses	\$	224,853.80
Debt Service	\$	
<b>Appropriated for Direct Costs</b>	<b>\$</b>	<b>294,853.80</b>
Indirect Costs - Charged to Enterprise Fund from General Fund	\$	40,252.00
<b>Total Cost - Transfer Station</b>	<b>\$</b>	<b>335,105.80</b>

#### **Committee Referrals and Dispositions:**

<b>Referral(s)</b>	<b>Disposition(s)</b>
<ul style="list-style-type: none"><li>Budget &amp; Finance Committee</li><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>5/23/16: Vote 2-0 recommend approval as amended.</li><li>5/23/16: Vote 5-0 recommend approval as amended.</li></ul>

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, May 24, 2016, to approve the aforementioned Order by a Roll Call vote (8-0) (Councilor Wright Absent).

**A TRUE COPY ATTEST:**

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Ann M. Holmberg  
Town Council Clerk

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**ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.**



## Bridgewater Town Council

In Town Council, Tuesday, May 24, 2016

Council Order: O-2016-014

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Introduced By:	Town Manager
Date Introduced:	April 26, 2016
First Reading:	April 26, 2016
Second Reading/Public Hearing:	May 24, 2016
Third Reading:	None
Fourth Reading:	None
Amendments Adopted:	May 24, 2016
Date Adopted:	May 24, 2016
Date Effective:	July 1, 2016

---

### Order O-2016-014

#### **FY17 OSLGC ENTERPRISE FUND BUDGET**

**ORDERED** to see if the Town will vote to appropriate \$1,376,608.00 from OSLGC Enterprise receipts to defray OSLGC direct costs and that \$93,817.00 as appropriated under Order #O-2016-010 be used for OSLGC indirect costs, all to fund the totals costs of operations of the OSLGC Enterprise as follows:

Personal Services	\$	381,919.00
Other Expenses	\$	507,871.00
Debt Service	\$	486,818.00
<b>Appropriated for Direct Costs</b>	<b>\$</b>	<b>1,376,608.00</b>
Indirect Costs - Charged to Enterprise Fund from General Fund	\$	93,817.00
<b>Total Cost - OSLGC</b>	<b>\$</b>	<b>1,470,425.00</b>

#### **Committee Referrals and Dispositions:**

<b>Referral(s)</b>	<b>Disposition(s)</b>
<ul style="list-style-type: none"><li>Budget &amp; Finance Committee</li><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>5/23/16: Vote 2-0 recommend approval as amended</li><li>5/23/16: Vote 5-0 recommend approval as amended.</li></ul>

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, May 24, 2016, to approve the aforementioned Order by a Roll Call vote (8-0) (Councilor Wright Absent).

#### **A TRUE COPY ATTEST:**

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Ann M. Holmberg  
Town Council Clerk

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**ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.**





## Bridgewater Town Council

In Town Council, Tuesday, May 24, 2016

Council Order: O-2016-015

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Introduced By:	Town Manager <i>(at the request of the Town Accountant)</i>
Date Introduced:	April 26, 2016
First Reading:	April 26, 2016
Second Reading:	May 24, 2016
Third Reading:	None
Amendments Adopted:	None
Date Adopted:	May 24, 2016
Date Effective:	July 1, 2016

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### Order #O-2016-015

#### AUTHORIZATION OF REVOLVING FUNDS

**ORDERED:** that the Town Council vote to establish revolving funds for certain Town Departments under the provisions of G.L. c.44, §53E ½ for the fiscal year beginning July 1, 2016, with specific receipts credited to each fund, the purposes for which each fund may be spent, and the maximum amount that may be spent from each fund for FY2017 as follows:

Spending Authority	Fund	Receipts	Expenditures	FY17 Spending Limit
Town Clerk	Street Listing	Sale of street lists; sale of bylaws/zoning bylaws; sale of subdivision rules; sale of zoning maps	Printing and other costs with publications/books sold to public	\$ 5,000
Recreation Director	Recreation	Fees associated with recreation programs	Salaries and benefits of full-time staff, part-time and seasonal staff, recreation programs, facility expenses and other expenses related to programs	\$ 150,000
Building Inspector	After Hours Inspections	Fees charged related to after hour inspections	Personnel costs associated with inspections and other related expenses	\$ 4,000
Police Chief	Police Equipment	Proceeds from sale/auction of Police related equipment and unclaimed property	Purchase, repair/maintenance of police equipment, training of officers related to purchase, repair/maintenance of such equipment	\$ 10,000
Building Inspector/Fire Chief	Ch.148A Fines	Fines assessed per statute	Enforcement, training, equip/tools and education	\$ 4,000
IT Director	Cable Services	License fee	Technology related equipment	\$ 3,000

Animal Control	Animal Control	Fines & Fees	Unreimbursed cost of boarding and veterinary expenses.	\$ 5,000
Health Agent	Compost Bins	Fees from sale of compost bins	Purchase of compost bins	\$ 2,000

*Committee Referrals and Dispositions:*

<b>Referral(s)</b>	<b>Disposition(s)</b>
<ul style="list-style-type: none"> <li>Budget &amp; Finance Committee</li> <li>Finance Committee</li> </ul>	<ul style="list-style-type: none"> <li>5/23/16 – Vote 2-0 recommend approval.</li> <li>5/23/16: Vote 5-0 recommend approval to full Council.</li> </ul>

A separate motion was made by Councilor Fitzgibbons to approve the line item for recreation. The motion was seconded by Councilor Perry.

A roll call vote was taken and the motion to approve the line item for recreation passed 7-0 (Councilor Wood recused, Councilor Wright absent)

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, May 24, 2016, to approve all other line items, excluding recreation, on the aforementioned Order by a Roll Call vote (7-1) (Councilor Colombotos in the minority, Councilor Wright absent).

**A TRUE COPY ATTEST:**

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Ann M. Holmberg  
Town Council Clerk

**ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**



## Bridgewater Town Council

In Town Council, Tuesday, August 9, 2016

Council Order: O-2016-016

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Introduced By:	Town Manager
Date Introduced	July 12, 2016
First Reading:	July 12, 2016
Second Reading:	August 9, 2016
Amendments Adopted:	None
Date Adopted:	August 9, 2016
Date Effective:	September 9, 2016

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### Order O-2016-016

#### **ACCEPTANCE OF A GRANT – DEPARTMENT OF ENERGY RESOURCES (DOER) GREEN COMMUNITIES DIVISION**

**ORDERED** that pursuant to Massachusetts General Laws, Chapter 44, §53A, the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the Green Communities grant of \$202,475.00 from the Commonwealth of Massachusetts, Department of Energy Resources, Green Communities Division and to authorize the Town Manager to expend the grant in accordance with its stated purpose thereof.

#### *Explanation:*

*The Green Communities program has reviewed the Town's grant application and approved the following projects for state funding:*

- \$7,160, Memorial Building-Weatherization
- \$16,500, Memorial Building-Cooling System Upgrade
- \$4,976, Memorial Building-Pipe Insulation
- \$45,538, Public Library-Energy Management System
- \$15,082, Olde Scotland Links Golf Course-VFD's on Pumps
- \$32,085, Highway Dept-Lighting Upgrades
- \$3,529, Highway Dept- Destratification Fans
- \$1,692, Highway Dept-Weatherization/ Doors Weatherstripping
- \$6,458, Highway Dept- New Doors
- \$2,944, Highway Dept-Programmable Thermostats
- \$457, Waste Water Treatment Plant- Install Programmable Thermostat
- \$8,241, Waste Water Treatment Plant- Install VFD on strobic Fan Motor
- \$4,735, Waste Water Treatment Plant-Optimize VFD operation of pumps in the dewatering room
- \$15,792, Waste Water Treatment Plant-Install VFD on air blower compressor motors
- \$1,767, Senior Center-Weatherization
- \$2,637, Police Station-Weatherization
- \$501, Water Treatment Plant-Weatherization
- \$234, Water Treatment Plant Main Office-Weatherization
- \$3,437, Water Treatment Plant, Pump Rooms-Weatherization
- \$284, Water Treatment Plant, Pump Rooms IOA & IOB-Weatherization
- \$7,273, Fire Station I-Install programmable the1mostats
- \$21,153, Town of Bridgewater Building-Administrative Support

**ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.**

*Committee Referrals and Dispositions:*

<b>Referral(s)</b>	<b>Disposition(s)</b>
<ul style="list-style-type: none"><li>• Budget &amp; Finance Committee</li><li>• Finance Committee</li></ul>	<ul style="list-style-type: none"><li>• 8/9/16. Vote unanimous to recommend approval..</li><li>• 8/1/16: vote 5-0 to approve.</li></ul>

**In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, August 9, 2016, to approve the aforementioned Order by a Roll Call vote (9-0).**

**A TRUE COPY ATTEST:**

---

Ann M. Holmberg  
Town Council Clerk



## Bridgewater Town Council

In Town Council, Tuesday, August 9, 2016

Council Order: O-2016-017

---

Introduced By:	Town Manager
Date Introduced	July 12, 2016
First Reading:	July 12, 2016
Second Reading:	August 9, 2016
Amendments Adopted:	None
Date Adopted:	August 9, 2016
Date Effective:	August 9, 2016

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### Order #O-2016-017

#### **CONTRACT RATIFICATION – UNITED STEELWORKERS (USW) PROFESSIONAL UNION**

**ORDERED**, in accordance with section 4-2 (15) of the Bridgewater Home Rule Charter, that the Town Council assembled vote to approve the negotiated agreement with the United Steelworkers Unions, USW Local Union 9517 Unit 04 and USW Local Union 9517 Unit 05.

#### Explanation:

*The Town Manager negotiated an agreement with the United Steelworkers Unions,. An affirmative vote of the Council will approve the contracts as presented. A subsequent transfer request will fund the appropriation thereof.*

#### *Committee Referrals and Dispositions:*

<b>Referral(s)</b>	<b>Disposition(s)</b>
<ul style="list-style-type: none"><li>Budget &amp; Finance Committee</li></ul>	<ul style="list-style-type: none"><li>8/9/16: Vote unanimous to recommend approval.</li></ul>
<ul style="list-style-type: none"><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>8/1/16: Vote 5-0 to approve.</li></ul>

**In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, August 9, 2016, to approve the aforementioned Order by a Roll Call vote (9-0).**

#### **A TRUE COPY ATTEST:**

---

Ann M. Holmberg  
Town Council Clerk

**ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.**



## Bridgewater Town Council

In Town Council, Tuesday, September 20, 2016

Council Order: O-2016-018

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Introduced By:	Town Manager
Date Introduced:	August 9, 2016
First Reading:	August 9, 2016
Second Reading:	September 20, 2016
Amendments Adopted:	September 20, 2016
Date Adopted:	September 20, 2016
Date Effective:	October 21, 2016

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### Order O-2016-018

#### **ACCEPTANCE OF GIFT – BRIDGEWATER STATE UNIVERSITY**

WHEREAS: Massachusetts General Laws, Chapter 44, §53A 1/2, states as follows:

*“A city council, with the mayor’s approval if the charter so provides, or a board of selectmen or town council may, in its sole discretion and authority, accept gifts of tangible personal property on behalf of the city or town from the federal government, a charitable foundation, private corporation, individual, or from the commonwealth or any political subdivision thereof, and may, in its sole discretion and authority, use said gifts, without specific appropriation thereof, for the purpose of such a gift or, if no restrictions are attached to the gift, for such other purposes as it deems advisable;” and*

WHEREAS: The Town of Bridgewater has received a financial gift from Bridgewater State University.

Now, therefore, in accordance with Chapter 44, §53A ½ of the Massachusetts General Laws, the Town Council votes to take the following action:

**ORDERED that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the gift of up to \$25,443.48 from Bridgewater State University to expend the gift of in accordance with stated purpose thereof.**

**Explanation:**

*Bridgewater State University has donated monies to help fund roadway improvements on town owned properties. Acceptance of this gift will allow the town to expend the funds for their stated purpose.*

**Committee Referrals and Dispositions:**

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Budget &amp; Finance Committee</li><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>9/20/16: Vote 2-0 recommend approval.</li><li>9/12/16: Vote 7-0 to approve.</li></ul>

**In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, September 20, 2016, to approve the aforementioned Order by a Roll Call vote (7-0) (Councilors Fitzgibbons and Haley absent).**

**A TRUE COPY ATTEST:**

---

Ann M. Holmberg  
Town Council Clerk

**ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.**



## Bridgewater Town Council

In Town Council, Tuesday, September 20, 2016

Council Order: O-2016-019

---

Introduced By:	Town Manager
Date Introduced	September 6, 2016
First Reading:	September 6, 2016
Second Reading:	September 20, 2016
Amendments Adopted:	None
Date Adopted:	September 20, 2016
Date Effective:	September 20, 2016

---

### Order #O-2016-019

#### **CONTRACT RATIFICATION – FIREFIGHTERS ASSOCIATION**

**ORDERED**, in accordance with section 4-2 (15) of the Bridgewater Home Rule Charter, that the Town Council assembled vote to approve the negotiated agreement covering July 1, 2016 through June 30, 2019 with the Firefighters Association, Local 1611.

**Explanation:**

*The Town Manager negotiated an agreement with the Firefighters Association. An affirmative vote of the Council will approve the contract as presented. A subsequent transfer request will fund the appropriation thereof.*

***Committee Referrals and Dispositions:***

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Budget &amp; Finance Committee</li><li>Finance Committee</li></ul>	<ul style="list-style-type: none"><li>9/20/16: Vote 2-0 recommend approval.</li><li>9/12/16: Vote 7-0 to approve.</li></ul>

**In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, September 20, 2016, to approve the aforementioned Order by a Roll Call vote (7-0) (Councilors Haley and Fitzgibbons absent).**

**A TRUE COPY ATTEST:**

---

Ann M. Holmberg  
Town Council Clerk

**ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.**



## Bridgewater Town Council

In Town Council, Tuesday, September 20, 2016

Council Order: O-2016-020

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Introduced By:	Councilor William Wood
Date Introduced	September 6, 2016
First Reading:	September 6, 2016
Second Reading:	September 20, 2016
Amendments Adopted:	None
Date Adopted:	September 20, 2016
Date Effective:	October 21, 2016

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### Order #O-2016-020

#### **STETSON STREET SPEED LIMIT**

**WHEREAS**, Pearl Street from Main Street to Stetson Street is posted as 20 MPH in both directions and;

**WHEREAS**, Stetson Street from Pearl Street to Broad Street is posted as 20 MPH and;

**WHEREAS**, Stetson Street from Broad Street to Pearl Street is posted as 25 MPH;

**ORDERED**, that, the speed limit on Stetson Street in both directions will be 20 MPH and the signage shall be updated to indicate the same.

Explanation:

*Adoption of this Order will effectively reduce the speed limit on Stetson Street to 20 MPH.*

#### **Committee Referrals and Dispositions:**

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Public Safety Committee</li></ul>	<ul style="list-style-type: none"><li>9/15/16: Vote 2-0 to recommend approval.</li></ul>

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, September 20, 2016, to approve the aforementioned Order by a Roll Call vote (7-0) (Councilors Haley and Fitzgibbons absent).

**A TRUE COPY ATTEST:**

---

Ann M. Holmberg  
Town Council Clerk

**ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.**





## Bridgewater Town Council

In Town Council, Tuesday, October 4, 2016

Council Order: O-2016-021

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Introduced By:	Town Manager
Date Introduced	September 20, 2016
First Reading:	September 20, 2016
Second Reading:	October 4, 2016
Amendments Adopted:	None
Date Adopted:	October 4, 2016
Date Effective:	November 4, 2016

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### **Order #O-2016-021**

#### **GRANTING OF AN EASEMENT – LEGION FIELD**

**WHEREAS**, the Town of Bridgewater, a Massachusetts Municipal Corporation with a usual place of business at 66 Central Square, Bridgewater, MA 02324, Plymouth County, (hereinafter Grantor") in consideration of \$1.00 and other mutual covenants herein contained, hereby grants to Verizon New England, Inc. a New York Corporation having its principal place of business at 125 High Street, Oliver Tower, Floor 7, Boston, Massachusetts 02110, together with their successors and assigns,(herein after call the "Grantee") and Massachusetts Electric Company, a Massachusetts corporation, having its principal place of business at 40 Sylvan Road, Waltham, MA 02451, their successors and assigns as tenants in common (hereinafter called the "Grantee"),an exclusive right, privilege and easement for the sole purpose of locating, relocating, erecting, constructing, reconstructing, installing, operating, maintaining, patrolling, inspecting, repairing, replacing, altering, extending, and/or removing one or more overhead and/or underground telecommunication cables and lines for communication, by electricity and/or fiber optics and any necessary manholes, hand holes; conduit, foundations, transformers equipment, poles, appurtenances and attachments incidental thereto for all the above purposes within, along, under and across the hereinafter described portion of Grantor's land.

NOW THEREFORE, in consideration of the sum of \$1.00, the receipt of which is hereby acknowledged, the Grantor grants to the Grantees, their successors and assigns, with quitclaim covenants, the exclusive and perpetual right and easement to, access, erect, construct, operate, maintain, connect, extend, replace and remove poles 18/50 and 18/51 off Bedford Street - #200, which may be erected at different times with the necessary conduits, cables, wires, anchors, guys, supports and fixtures appurtenant thereto for the transmission and/or distribution of electricity and the transmission and/or distribution of telecommunications upon, over and across land as now described and identified by Bridgewater Assessor's parcel Map 48 Lot 86. For Grantor's Title see deed recorded in the Plymouth County District Registry of Deeds in Book 1690, Page 189, recorded on June 8, 1935.

**ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**

The location of said pole or line of poles (hereinafter "Easement Area"), which the area is approximately shown on a sketch labeled Exhibit A, is attached hereto and made a part hereof. The location of said facilities are to become permanent upon the placing thereof.

FURTHER, The Grantees shall have the further right to enter said portion of Grantor's land by foot or by vehicle for all of the herein stated purposes and to connect said pole(s), wires and cables with the poles, conduits, cables and wires which are located or which may be placed in parcels of land, public or private ways, adjacent or contiguous to the aforesaid premises. Grantees shall also have the right to cut, trim, and remove such trees, bushes and growth as the Grantees or either of them may from time to time deem necessary for the safe and efficient operation and maintenance of Grantees facilities.

It is also agreed that the Grantees, their successors and assigns, shall have the right to extend their lines on the subject premises from time to time as may be necessary in the judgment of the Grantees, their successors or assigns, to serve customers on the subject premises or on adjoining premises of other parties without incurring any liability to the Grantor, or any successors or assigns.

Grantor shall clean up and remedy any contamination (to the extent required by law or to the extent that it constitutes a health or safety hazard) on the Property and/or the Easement Area to the extent caused by Grantor. Such action shall be performed by Grantor or its' contractors in accordance with applicable laws to the extent necessary to allow the use of the property consistent with the zoning of the property. Indemnification under this paragraph shall include reasonable attorneys' fees and expenses. Should any such situation arise, the indemnifying party shall be entitled to defend, settle and otherwise manage the matter using attorneys of its' choice.

Grantor, its' heirs, successors and assigns shall indemnify, defend, reimburse and hold Grantee harmless from and against all environmental damages arising from the presence of hazardous materials, upon, above or beneath the easement area, or migrating, to or from the easement area or arising in any manner whatsoever out of the violations of any environmental requirements pertaining to the easement area and any activities thereon, which are the result of the Grantor activities after the execution of this easement. Hazardous Materials to be contaminants, oils, asbestos, PCBs, hazardous substances, wastes or other materials as defined by Federal, State or local environmental laws, regulations or administrative orders; the removal of which is required or the maintenance of which is prohibited, regulated or penalized by any Federal, State or local government authority.

**ORDERED**, that the Town Council of the Town of Bridgewater, Massachusetts, in Town Council assembled approve the petition, as submitted.

Explanation:

*Verizon is requesting to execute a utility easement or existing utility poles at Legion Field. These utility poles have been in continuous operation for over three (3) decades, and an easement is necessary for their continued operation and maintenance by Verizon.*

**ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**

*Committee Referrals and Dispositions:*

<b>Referral(s)</b>	<b>Disposition(s)</b>
<ul style="list-style-type: none"><li>• This measure requires no committee referral.</li><li>• 14 days has elapsed per section XVII of the Council Rules &amp; Procedures, therefore this measure may be finally considered this evening.</li></ul>	<ul style="list-style-type: none"><li>•</li></ul>

**In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, October 4, 2016, to approve the aforementioned Order by a Roll Call vote (8-0) (Councilor Wright absent).**

**A TRUE COPY ATTEST:**

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Ann M. Holmberg  
Town Council Clerk

**ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**



## Bridgewater Town Council

In Town Council, Tuesday, October 4, 2016

Council Order: O-2016-022

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Introduced By:	Councilor Peter Colombotos
Date Introduced	September 20, 2016
First Reading:	September 20, 2016
Second Reading:	October 4, 2016
Amendments Adopted:	None
Date Adopted:	October 4, 2016
Date Effective:	November 4, 2016

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### Order #O-2016-022

#### **REVIEW EXISTING PLANS, REPORTS AND INITIATIVES RELATING TO COMMUNITY AND ECONOMIC DEVELOPMENT**

**Whereas**, over the past several years the town has commissioned numerous reports, drafted numerous plans, and begun numerous initiatives to generate beneficial community and economic development;

**Whereas**, there is little institutional awareness or familiarity with the aforementioned reports, plans, and initiatives due to significant turnover in hired staff and citizen volunteers involved in development issues;

**Whereas**, the town has not realized adequate progress in significant, beneficial community and economic development;

**Whereas**, a review of past efforts is essential to the formulation of a coherent community and economic development policy to guide future efforts to achieve progress;

**It is therefore resolved;** that the Town Council charge its Community and Economic Development Committee with reviewing existing reports, plans, studies, surveys, and initiatives related to community and economic development and report its findings back to the full Town Council.

#### ***Committee Referrals and Dispositions:***

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>• This measure did not require referral to any committee.</li><li>• 14 days has elapsed per Section XVII of the Council Rules and Procedures, therefore this measure may be finally considered this evening.</li></ul>	<ul style="list-style-type: none"><li>•</li></ul>

**In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, October 4, 2016, to approve the aforementioned Order by a Roll Call vote (8-0) (Councilor Wright absent).**

**A TRUE COPY ATTEST:**

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Ann M. Holmberg  
Town Council Clerk

**ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**



## Bridgewater Town Council

In Town Council, Tuesday, December 6, 2016

Council Order: O-2016-023

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Introduced By:	Town Manager
Date Introduced	October 4, 2016
First Reading:	October 4, 2016
Second Reading:	December 6, 2016
Amendments Adopted:	None
Date Adopted:	December 6, 2016
Date Effective:	January 6, 2017

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### Order O-2016-023

#### **ACCEPTANCE OF A GRANT – EARLY VOTING WEEKEND GRANT**

**ORDERED** that pursuant to Massachusetts General Laws, Chapter 44, §53A, the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the Early Voting Weekend Hours Incentive Grant of \$1,000.00 from the Commonwealth of Massachusetts, Elections Division and to authorize the Town Manager to expend the grant in accordance with its stated purpose thereof.

*Explanation:*

*The Town Clerk has secured an Early Voting Weekend Hours Incentive Grant from the Commonwealth to defray costs associated with Early Voting Weekend Hours.*

*Committee Referrals and Dispositions:*

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>Budget &amp; Finance Committee</li><li>Requires consideration by Finance Committee</li></ul>	<ul style="list-style-type: none"><li>11/28/16: vote 3-0 recommend approval.</li><li>11/1/16: vote 5-0 approve</li></ul>

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, December 6, 2016, to approve the aforementioned Order by a Roll Call vote (9-0).

**A TRUE COPY ATTEST:**

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Ann M. Holmberg  
Town Council Clerk

**ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.**



## Bridgewater Town Council

In Town Council, Tuesday, November 1, 2016

Council Order: O-2016-024

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Introduced By:	Town Manager
Date Introduced	October 18, 2016
First Reading:	October 18, 2016
Second Reading:	November 1, 2016
Amendments Adopted:	None
Date Adopted:	November 1, 2016
Date Effective:	December 2, 2016

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### Order O-2016-024

#### **ADOPTION OF A TEMPORARY STREET CLOSURE POLICY**

**ORDERED;** that, the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to adopt the following policy:

##### **General**

It is the policy of the Town of Bridgewater to encourage activities by neighborhood and civic groups that promote the welfare, safety, and harmony of its citizens. The Town shall allow temporary street closures for such activities when those closures will not cause harm to or be a significant disruption to the general public.

##### **Purpose**

It is the purpose of this policy to define parameters under which local or civic groups may request temporary road closures for community events. Except as otherwise provided by law, it shall be unlawful to close any public street or block traffic therefrom unless a Street Closure Permit has been issued by the Town of Bridgewater in accordance with this policy.

##### **Scope**

This policy applies to all roads and streets in the Bridgewater road system.

- A. **Administrative Approval:** Community events that occur on an annual or routine basis, and have been approved previously by the Bridgewater Town Council, may be approved administratively by the Town Manager. Town sponsored events may be approved administratively by the Town Manager.
- B. **Town Council Approval:** Events of a non-routine nature or that have not previously been approved by the Town Council, or events lasting longer than 10-hours, must be approved by the Town Council.

##### **Policy**

- A. Only those streets with a speed limit of 30 miles per hour or less will be considered for temporary partial closure under this policy.
- B. No permit shall be issued for road closures on state-controlled, numbered highways without prior approval from the Massachusetts Department of Transportation. No permit shall be issued for road closures in the Downtown Business District unless sponsored by the Town or the local chamber of commerce or its equivalent.
- C. Disposition of Street Closure Requests is administrative in nature under the authority of the Town Manager and the Bridgewater Town Council.
- D. The applicant shall submit a letter of request for street closure to the Bridgewater Town Manager's office at least 30 days prior to the date of the proposed street closure. Applications submitted less than 30 days cannot be guaranteed a response for approval. The letter shall include all the relevant information requested by the Town Manager.

**ROLL CALL VOTE: REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.**

- E. The Town Manager shall notify the Police Chief of the proposed closure, and the Police Chief, or his designee, shall determine whether a Police detail shall be required. Such detail shall be paid by the applicant.
- F. The applicant shall be responsible for notifying the owners and tenants on the affected street at least seven (7) days prior to the proposed closure.
- G. The temporary street closure shall be for a period less than ten (10) hours as stipulated by the Town Manager, unless approved by the Town Council.
- H. Regardless of street closure, one travel lane must be kept clear to accommodate emergency vehicles.
- I. Pedestrian access to all residences or businesses shall not be obstructed without their written consent. Fire hydrants on the specified street shall not be obstructed. A minimum 10-foot unobstructed path must be maintained for emergency vehicle access to the street.
- J. The applicant shall conduct all activities in such a manner that the health and safety of the public are not negatively impacted.
- K. Promptly following the conclusion of the event, the applicant shall ensure that the street is free of debris and rubbish.
- L. Approval of the request is subject to other conditions that may be specified by the Bridgewater Town Manager or the Town Council.
- M. The Town of Bridgewater will not be responsible for any costs for establishing, running or maintaining the closure.
- N. The Town of Bridgewater maintains the right to cancel approval of the road closure at any time.

#### **Barricade Equipment**

Barricade equipment is required and can be provided by the Town. The applicant shall be responsible for coordinating the placement and timing of barricades with the Police, Fire and Roadways Departments.

#### **Public Notification**

The applicant is required to notify all residents/tenants affected by the street closure and direct them to contact the Town Manager's office if they have any questions or concerns. The applicant shall attest that this requirement has been met. The applicant may obtain abutter addresses from the Assessor's office.

#### **Additional Event Requirements**

- A. No stakes or penetrations may be made through the asphalt.
- B. No disposal of anything in storm sewers.
- C. Any marking on the street can be done in chalk or washable material. No paint or permanent markings can be used.
- D. No loud speaker system shall be used which is audible beyond the designated event location. Event organizers and guests shall be in compliance with state laws and local ordinances.
- E. If alcoholic beverages are dispensed, event organizers may be subject to criminal penalties if under-aged persons are consuming or possessing such beverages. Alcoholic beverages are prohibited from Town streets or public right of way unless the applicant has obtained a permit from the Town.

#### **Damages; Insurance**

Any person or persons to whom a Street Closing Permit has been issued shall be liable for any loss or damage to any Town of Bridgewater property arising out of the issuance use of the permit.

As a condition to the issuance of any Street Closing Permit, the permittee may be required to provide insurance to indemnify the Town from any and all damages and costs of litigation arising out of the issuance and use of such permit.

#### **Committee Referrals and Dispositions:**

<b>Referral(s)</b>	<b>Disposition(s)</b>
• Referred to Public Safety Committee	• 10/28/16: Vote 2-2 recommend approval.

**ROLL CALL VOTE: REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.**

**In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, November 1, 2016, to approve the aforementioned Order by a Roll Call vote (9-0).**

**A TRUE COPY ATTEST:**

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Ann M. Holmberg  
Town Council Clerk

**ROLL CALL VOTE: REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.**





## Bridgewater Town Council

In Town Council, Tuesday, November 1, 2016

Council Order: O-2016-025

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Introduced By:	Town Manager
Date Introduced	October 18, 2016
First Reading:	October 18, 2016
Second Reading:	November 1, 2016
Amendments Adopted:	None
Date Adopted:	November 1, 2016
Date Effective:	December 2, 2016

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### Order O-2016-025

#### **DECLARING THE GOLF CLUBHOUSE AVAILABLE FOR LEASE**

**Whereas;** Olde Scotland Links Golf Course has a clubhouse primarily used for the service of food and beverage service;

**Whereas;** the current food and beverage contract is expiring;

**Whereas;** the Town Manager wishes to issue a RFP for the lease of the OSLGC clubhouse for the provision of food and beverage for a three year period, with two one-year extensions;

**Whereas;** the Town Council must declare the clubhouse available for such disposition;

**It is therefore Ordered that;** the Bridgewater Town Council declares the Olde Scotland Links Golf Course clubhouse available for lease to a company in the business of providing food and beverage services, as determined by the Town Manager for a period of three year, with two one-year extensions at the discretion of the Town Manager.

#### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
<ul style="list-style-type: none"><li>• Referred to Budget &amp; Finance Committee</li><li>• Requires consideration by Finance Committee</li></ul>	<ul style="list-style-type: none"><li>• 10/25/16: Vote 3-0 to recommend approval.</li><li>• 11/1/16. Vote 5-0 approve.</li></ul>

**In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, November 1, 2016, to approve the aforementioned Order by a Roll Call vote (9-0).**

**A TRUE COPY ATTEST:**

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Ann M. Holmberg  
Town Council Clerk

**ROLL CALL VOTE: REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.**



## Bridgewater Town Council

In Town Council, Tuesday, December 6, 2016

Order #O-2016-026

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Introduced By:	Town Manager <i>(at the request of the Assessor's Office)</i>
Date Introduced:	November 1, 2016
First Reading:	November 1, 2016
Second Reading/Public Hearing:	December 6, 2016
Third Reading:	None
Amendments Adopted:	None
Date Adopted:	December 6, 2016
Date Effective:	December 6, 2016

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**Order# O-2016-026:**

### **FY 2017 Classification Tax Allocation-Adoption of Residential Factor**

**ORDERED** that, pursuant to G.L. c. 40, § 56, the Town Council of the Town of Bridgewater, Massachusetts in Town Council assembled vote to adopt a residential factor of 1 for fiscal year 2017.

*Explanation: The town council shall annually first determine the percentages of the local tax levy to be borne by each class of real property, as defined in section two A of chapter fifty-nine and personal property for the next fiscal year. In determining such percentages, the town council, shall first adopt a residential factor. Said factor shall be an amount not less than the minimum residential factor determined by the commissioner of revenue in accordance with the provisions of section one A of chapter fifty-eight and shall be used by the board of assessors to determine the percentages of the local tax levy to be borne by each class of real and personal property.*

### **Committee Referrals and Dispositions:**

<b>Referral(s)</b>	<b>Disposition(s)</b>
<ul style="list-style-type: none"><li>• Budget &amp; Finance Committee</li><li>• Requires consideration by Finance Committee</li><li>• Advertised in the Enterprise for a public hearing on 11/21/16. Also posted on town's website.</li></ul>	<ul style="list-style-type: none"><li>• 11/28/16: vote 3-0 recommend approval.</li><li>• 11/14/16: vote 6-0 approve</li></ul>

**In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, December 6, 2016, to approve the aforementioned Order by a Roll Call vote (9-0).**

**A TRUE COPY ATTEST:**

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Ann M. Holmberg  
Town Council Clerk

**ROLL CALL VOTE: REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.**



## Bridgewater Town Council

In Town Council, Tuesday, December 6, 2016

Council Order: O-2016-028

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Introduced By:	Councilors Aisha Losche and William Wood
Date Introduced	November 15, 2016
First Reading:	November 15, 2016
Second Reading:	December 6, 2016
Amendments Adopted:	None
Date Adopted:	December 6, 2016
Date Effective:	January 6, 2017

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### Order #O-2016-028

#### **ADOPTION OF A REMOTE PARTICIPATION POLICY**

**Ordered** that, that the Town Council of the Town of Bridgewater, Massachusetts in Town Council assembled vote to adopt the following Remote Participation Policy for all multiple member bodies pursuant to 940 CMR 29.10:

#### *Committee Referrals and Dispositions:*

Referral(s)	Disposition(s)
• Rules and Procedures	• 11/28/16: vote 2-0 recommend approval.

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, December 6, 2016, to approve the aforementioned Order by a Roll Call vote (9-0).

**A TRUE COPY ATTEST:**

---

Ann M. Holmberg  
Town Council Clerk

**ROLL CALL VOTE: REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**

# **Remote Participation Policy**

## **Town of Bridgewater**

### **PREAMBLE:**

Multiple Member Bodies of the Town of Bridgewater generally notify all members of meeting dates and locations of all public meetings up to one year in advance. Members should be able to schedule their other commitments without conflicting with Town meeting schedules. However in certain circumstances this may not be the case. The Office of the Attorney General has amended the *Open Meeting Law* regulations at 940 C.M.R. 29.00 to allow members of public bodies in limited circumstances, to participate remotely in meetings. The Bridgewater Town Council is a body authorized by M.G.L. c.21 §2. While members of Bridgewater Multiple Member Bodies (hereinafter “public body” or “public bodies”) should make every reasonable effort to attend all meetings in person, the new regulations seek to promote greater participation in government meetings by allowing members to participate remotely when certain specific circumstances prevent them from being physically present.

The intent of this policy is to establish clear guidelines on the practice of remote participation by the Town Council, its committees, and all multiple member bodies of the Town of Bridgewater under the *Open Meeting Law*, M.G.L. c.30A, §§18-25.

### **ENABLING AUTHORITY:**

A public body may authorize remote participation in accordance with the provisions of 940 C.M.R. 29.10(2). A public body also may adopt a policy that further restricts the use of remote participation by that public body or the sub-committees within its jurisdiction. 940 C.M.R. 29.10(8).

### **ADOPTION OF REMOTE PARTICIPATION:**

In accordance with 940 C.M.R. 29.10(2)(e), the Town Manager and the Bridgewater Town Council hereby adopt 940 C.M.R. 29.10 so that remote participation is permitted for all Bridgewater Multiple Member Bodies, including the Town Council and its committee meetings. In accordance with 940 C.M.R. 29.10(3), the Town Council may revoke its adoption of 940 C.M.R. 29.10 by simple majority vote.

This policy and 940 C.M.R. 29.10 shall apply to Bridgewater Multiple Member Bodies and the Town Council and its committees. Where this Remote Participation Policy is more stringent than 940 C.M.R. 29.10, the Policy shall control. This Policy may be amended by the Town Council at any time in accordance with 940 CMR 29.10.

### **MINIMUM REQUIREMENTS FOR REMOTE PARTICIPATION:**

**ROLL CALL VOTE: REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**

Members of the public body who participate remotely and all persons present at the meeting location shall be clearly audible to each other.

A quorum of the body, including the chair or, in the chair's absence, the person authorized to chair the meeting, shall be physically present at the meeting location, as required by M.G.L. c.30A, §20(d).

Members of the public body who participate remotely must have access to the same materials being used at the meeting location.

Members of the public body who participate remotely may vote and shall not be deemed absent for the purposes of M.G.L. c.39, §23D.

### **PERMISSIBLE REASONS FOR REMOTE PARTICIPATION:**

It is the express intent of the Town Council that remote participation in meetings be an infrequent event. The president of the Council, and the chair of any other public body, is encouraged to interpret these rules in a strict fashion and to continue to induce all members to attend meetings in person as a general rule, due to the inherent benefits to the member and the public of physical presence at the meetings.

A member may attend a meeting through electronic conferencing if his or her physical presence at the meeting is prevented due to the following extenuating circumstances:

- (i) personal illness or disability;
- (ii) a family or other emergency;
- (iii) active military service;
- (iv) significant geographic distance which precludes the member from being present due to unavoidable and unanticipated conflict with personal employment obligations, an unavoidable conflict with a medical appointment, or other business with a public board or committee which requires the member's physical presence.

The determination by the person chairing the meeting to allow or not to allow remote participation shall be final and shall not be appealable. Factors in making this determination may include, but shall not be limited to:

- (i) the specific challenges faced by the public body to attend all or part of the meeting;
- (ii) the relative importance of items on the agenda to be discussed or decided upon;
- (iii) the ability of the public body to provide access to meeting materials.

### **ACCEPTABLE METHODS OF REMOTE PARTICIPATION:**

- (i) telephone, internet, or satellite enabled audio or video conferencing;
- (ii) any other technology that enables the remote participant and all persons present at the meeting location to be clearly audible to one another.

**ROLL CALL VOTE: REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**

## **PROCEDURES FOR REMOTE PARTICIPATION:**

Any member of a public body who wishes to participate remotely shall, at least two weeks or as soon as reasonably possible prior to the meeting, notify the chair or person chairing the meeting of his or her desire to do so, and the reasons for and facts supporting his or her request.

Prior to the meeting, the chair shall make every effort to ensure that appropriate equipment is available and functioning properly. If the required equipment is not available then the chair shall deny the request for remote participation.

At the start of the meeting the chair shall announce the name of any member who will be participating remotely and the reason under 940 C.M.R. 29.10(5) and this policy, for his or her remote participation. This information shall also be recorded in the meeting minutes.

All votes taken during any meeting in which a member participates remotely shall be by roll call vote.

Remote participants shall preserve the confidentiality of the executive session. The remote participant shall state at the start of any such session that no other person is present and/or able to hear the discussion at the remote location, unless the presence of that person is approved by simple majority vote of the public body, and that the session is not being remotely recorded by any device.

The Town of Bridgewater shall not be responsible for the reimbursement of any out-of-pocket costs associated with the remote participation of a member.

Members participating remotely are cautioned that the same obligations of consideration apply as in any physical meeting. Remote participants should direct all their attention to the meeting, and should make their decisions based upon the same information as is available to all other participants at the meeting.

The focus of the chair should always be on maintaining the flow of the meeting. If the chair determines that technical difficulties are inhibiting the progress of the meeting, the chair may elect to terminate the participation of the remote member. If technical difficulties arise as a result of utilizing remote participation the chair should suspend discussion while reasonable efforts are made to correct any problem that interferes with the remote participant's ability to hear or be heard clearly by all persons at the meeting location. If technical difficulties result in a remote participant being disconnected from the meeting, the fact and the time at which the disconnection occurred and the subsequent reconnection if achieved shall be noted in the meeting minutes. If a public hearing begins after the disconnection and before any reconnection, the member shall be noted as absent.

**ROLL CALL VOTE: REQUIRES MAJORITY OF THOSE PRESENT AND VOTING**



## Bridgewater Town Council

In Town Council, Tuesday, December 20, 2016

Council Order: O-2016-030

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Introduced By:	Town Manager
Date Introduced	December 6, 2016
First Reading:	December 6, 2016
Second Reading:	December 20, 2016
Amendments Adopted:	None
Date Adopted:	December 20, 2016
Date Effective:	January 20, 2017

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### Order #O-2016-030

#### **GRANTING OF AN EASEMENT – OFF CONANT STREET**

**WHEREAS**, the Town of Bridgewater, a Massachusetts Municipal Corporation with a usual place of business at 66 Central Square, Bridgewater, MA 02324, Plymouth County, (hereinafter Grantor") in consideration of \$1.00 and other mutual covenants herein contained, hereby grants to Jeffrey Weinrebe, of 187R Conant Street, Bridgewater, MA 02324, together with his successors and assigns,(herein after call the "Grantee"),an exclusive right, privilege and easement for the sole purpose of accessing the Grantee's property across a portion of Grantor's land.

NOW THEREFORE, in consideration of the sum of \$1.00, the receipt of which is hereby acknowledged, the Grantor grants to the Grantees, their successors and assigns, with quitclaim covenants, the exclusive and perpetual right and easement to, access over and across land as now described and identified by Bridgewater Assessor's parcel Map 63 Lot 2. For Grantor's Title see deed recorded in the Plymouth County District Registry of Deeds in Book 2764, Page 411 recorded on 3/21/1960.

**ORDERED**, that the Town Council of the Town of Bridgewater, Massachusetts, in Town Council assembled approve the petition, and authorize the Town Manager to execute the required documents to grant the easement as submitted.

#### Explanation:

*The owner of 187R Conant Street has accessed his property over the Town's access to its water wells since the 1970s. Both parties assumed there was a legal grant of easement, but title research has indicated there was never a recorded easement. This grant of easement authorizes what has been done in practice for over 40 years.*

#### *Committee Referrals and Dispositions:*

Referral(s)	Disposition(s)
This measure was not referred to any committee. 14 days has elapsed per section XVIII of the Council Rules & Procedures, therefore this measure may be finally voted this evening/	

**ROLL CALL VOTE: REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.**

**In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, December 20, 2016, to approve the aforementioned Order by a Roll Call vote (9-0).**

**A TRUE COPY ATTEST:**

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Ann M. Holmberg  
Town Council Clerk

**ROLL CALL VOTE: REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.**